Rental Application

Property Name	Syracuse	YMCA SR Citizen Apar	rtments		FOR OFF	FICE	Date Received	
Contract Number	NY06T78				USE ONL	-		
Property Address		gomery Street					Received By	
Property City, State Zip		-					Apartment Size	
, , , , , ,			_		<u> </u>		<u></u>	
How did you hear abou		Website		☐ Referral by Frier ☐ Other				
HOUSEHOLD SUMM								
Please complete a	separate	e Applicant Inform	nation Add	endum for each heach heach heach heach	ouseho	ld m		s of age.
				Household		Sex	Social Security Number	Ana waw a
First Name	МІ	Last Name	DOB MM/DD/YR	Options: Spouse,	N	И, F,	OR	Are you a U.S. Citizen?
			IVIIVI/DD/TK	Co-Head, Dependent, Or Family Member,	ther N/A	A (Not closed)	Applicable Exemption	
				Foster Child/Adult, Live-i	in Aide		Code from list below	
				Head of Household				☐ Yes ☐ No
								☐ Yes ☐ No
								Yes No
								☐ Yes ☐ No
								☐ Yes ☐ No
								☐ Yes ☐ No
Social Security Numb 1 – Ineligible, non-citize	er Exempt n (not cont	ion Codes: ending eligible immigrat	tion status)	2 – Under 6 years old	d and adde	ed to h	nousehold within past 6	months
3 – Was 62 or older on				-			·	
Are any household me		mporarily absent?					☐ Yes ☐ No	
Are any members of the household enrolled as a student at an Institution of higher education as defined under Section 102 of the Higher Education Act of 1965 (20 U.S.C. 1002)?								
If Yes, list the names Are there any unborn, adopted, or foster children you are in the process of adding to the household within the next 12 months?								
Do any applicant household members appear on any state sex offender's lifetime registry? If Yes, list individual name(s) and state name(s):								
I CERTIFY THAT ALL	. INFORM	ATION SUBMITTED	IS TRUE AN	ID ACCURATE TO	THE BES	ST OF	MY KNOWLEDGE	
	0.							
Head of Household	-			Date				
☐ Check box if for	m is signe	d on behalf of head o	of household.	If checked, indicate relations	ship to head	of hous	sehold Guardian F	ower of Attorney
Print Name								
FOR OFFICE USE ON In compliance with TSP		, those applicable.						
Criminal	☐ Acce	eptable		☐ Annlie	cation Ac	ccan	hod.	
Rental History Credit Check	Acce					-		
HUD-approved residentify	cy preferenc	e? ☐Yes ☐	No No		ation Rejecti		tter sent	
Total Estimated Annual	Income		Income L	imit Low Very Lo	ow 🗌 Ext	tremel	y Low	
Notes	Notes							
Completed by				Title			Date	



Rental Application – Applicant Information Addendum

Property Name Syracuse YMCA SR Citizen Apartments Contract Number NY06T781027 Household Member Name
To Be Completed For Each Household Member, Regardless Of Age DO NOT LEAVE ANY BLANKS ON THIS FORM OR IT WILL BE CONSIDERED INCOMPLETE
All information on this form MUST be completed only for the member listed above.
MEMBER INFORMATION CHECK IF HEAD OF HOUSEHOLD
Is address different than Head of Household?
If Yes, please list address. Current Full Address
Street City/State/Zip Mailing Full Address (if different) N/A
This member's current housing (Check one) Standard Substandard Homeless Fleeing/Attempting to flee violence Public Housing
Is this member displaced due to a Presidentially Declared Disaster?
Does this member need an accessible unit? ☐ Yes ☐ No Is this member a U.S. military veteran? ☐ Yes ☐ No
Cell Phone □ N/A () Home Phone □ N/A () Work Phone □ N/A ()
Do you wish to receive text messages about your application?
Demographic Information (for Head of Household only) ☐ Choose not to disclose
Ethnicity Hispanic Non-Hispanic Race White Black/African-American Asian
☐ American Indian/Alaska Native ☐ Native Hawaiian/Pacific Islander ☐ Other List all states the member has ever lived in
ADULT STATUS
Is household member 18 years of age or older or an emancipated minor?
☐ Yes If Yes, please complete the following sections. ☐ No If No, continue to the next page.
RENTAL HISTORY SAME AS HEAD OF HOUSEHOLD NO RENTAL HISTORY Lack of rental history will not be considered a negative factor.
Current Apartment Complex Name / Landlord Name
Current Apartment Landlord Address
Phone () Email
Length of residency as of application date #Years #Months
Do you live in a subsidized apartment building?
Do you live in a military housing? Yes No If Yes, does the military pay for all or some of your housing? All Some
☐ No Previous Rental History (IF BOX IS UNCHECKED, MUST COMPLETE THIS SECTION)
Previous Apartment Complex Name / Landlord Name
Previous Apartment Landlord Address
Phone () Email
Length of residency as of application date #Years #Months
BACKGROUND AND CRIMINAL HISTORY
A public records search may be conducted on each adult applicant/occupant. Has this member been convicted of any felonies or misdemeanors? Has this member been evicted from federally assisted housing in the last 3 years for drug-related criminal activity? Is this member currently engaged in illegal drug use? Yes No
CREDIT HISTORY
Credit information on each applicant will be obtained through one or more Consumer Reporting Agencies. Credit History should positively reflect the applicant's ability and willingness to make payments as required by the Lease. Lack of credit history will not be considered a negative factor.
Credit information on each applicant will be obtained through one or more Consumer Reporting Agencies. Credit History should positively reflect the applicant's ability and willingness to make payments as required by the Lease. Lack of credit history will not be considered a negative factor. Have you ever filed bankruptcy? Yes No If Yes, Court & Case #
Credit information on each applicant will be obtained through one or more Consumer Reporting Agencies. Credit History should positively reflect the applicant's ability and willingness to make payments as required by the Lease. Lack of credit history will not be considered a negative factor.



Revised 2016.10.26

Rental Application – Applicant Information Addendum

Property Name	Syracuse YMCA SR Citizen Apartments	Contract Number	NY06T781027			
Household Member Name						
To Be Completed For Each Household Member, Regardless Of Age						

All information on this form MUST be completed only for the member listed above.

imployment Income	☐ Yes ☐ No If Yes	s, Full Time Part Time Start Date	
mployer		Employer Phone	()
imployer Address, including City, State, Zip			
Gross Annual Income Amount	\$ ((Before taxes and withholdings)	
dditional Employment Income	☐ Yes ☐ No If Yes,	Full Time Part Time Start Date	
imployer imployer Address, including ity, State, Zip		Employer Phone	()
Gross Annual Income Amount	\$ ((Before taxes and withholdings)	
Inemployment [☐ Yes ☐ No Start Date	Amount \$	_
Vorker's Comp.	Yes No Start Date	Amount \$	_
ong/Short Term Disability	Yes No Start Date	Amount \$	☐ Weekly ☐ Bi-Weekly ☐ Mon
Dual Entitlement	☐ Yes ☐ No \$	Source of Rental Income	□ Voc. □ No. €
If yes, SSA Benefit/Claim #	YesNo \$	Self-Employment	☐ Yes ☐ No \$
, ,		Periodic Payments from	
SSI-Supplemental Security Incor		Retirement/Annuity Accounts	☐ Yes ☐ No \$
SSI-Supplemental Security Incor (Federal)	ne Yes No \$		<u> </u>
		Retirement/Annuity Accounts	☐ Yes ☐ No \$ ☐ Yes ☐ No \$
(Federal) SSI-State Portion	☐ Yes ☐ No \$	Pension Is anyone outside the household	<u> </u>
(Federal)	☐ Yes ☐ No \$	Retirement/Annuity Accounts Pension	<u> </u>
(Federal) SSI-State Portion General Assistance (TANF)	Yes No \$ Yes No \$ Yes No \$ No \$ No \$	Pension Is anyone outside the household giving you money or paying your bills on a regular basis?	Yes No \$
(Federal) SSI-State Portion General Assistance (TANF) (Does not include food stamps	Yes No \$ Yes No \$ Yes No \$ No \$ No \$	Pension Is anyone outside the household giving you money or paying your	☐ Yes ☐ No \$
(Federal) SSI-State Portion General Assistance (TANF) (Does not include food stamps) Do you have a court order for cl	Yes No \$ Yes No \$ Yes No \$ No \$ No \$	Pension Is anyone outside the household giving you money or paying your bills on a regular basis?	Yes No \$
(Federal) SSI-State Portion General Assistance (TANF) (Does not include food stamps) Do you have a court order for cl support? Do you receive child support? If you aren't receiving court order support, have you taken action	Yes No \$ Yes No \$ No \$ No \$ No \$ No \$ Yes No \$ Yes No \$	Pension Is anyone outside the household giving you money or paying your bills on a regular basis? Scholarships/Grants/Work Study Do you have a court order for alimony (maintenance)?	Yes No \$ Yes No \$ Yes No \$ Yes No \$
(Federal) SSI-State Portion General Assistance (TANF) (Does not include food stamps) Do you have a court order for clasupport? Do you receive child support? If you aren't receiving court order	Yes No \$ Yes No \$ No \$ No \$ No \$ No \$ Yes No \$ Yes No \$	Pension Is anyone outside the household giving you money or paying your bills on a regular basis? Scholarships/Grants/Work Study Do you have a court order for alimony (maintenance)?	Yes No \$ Yes No \$ Yes No \$

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Rental Application – Applicant Information Addendum

Property Name Syracuse YMCA SR Citizen Apartments Contract Number NY06T781027

Household Member Name

To Be Completed For Each Household Member, Regardless Of Age DO NOT LEAVE ANY BLANKS ON THIS FORM OR IT WILL BE CONSIDERED INCOMPLETE

All information on this form MUST be completed only for the member listed above.						
ASSETS FOR THIS MEMBER						
Cash on Hand	☐ Yes ☐ No	If yes, Amount:				
Checking	☐ Yes ☐ No	☐ Single ☐ Joint				
Savings	☐ Yes ☐ No	☐ Single ☐ Joint				
Direct Express Debit Card	☐ Yes ☐ No	☐ Single ☐ Joint				
Money Market	☐ Yes ☐ No	☐ Single ☐ Joint				
CD	☐ Yes ☐ No	☐ Single ☐ Joint				
Stocks/Bonds	☐ Yes ☐ No	☐ Single ☐ Joint				
Mutual Funds	☐ Yes ☐ No	☐ Single ☐ Joint				
Annuities	☐ Yes ☐ No	☐ Single ☐ Joint				
Whole Life Insurance	☐ Yes ☐ No	☐ Single ☐ Joint				
Trusts	☐ Yes ☐ No	☐ Single ☐ Joint ☐ Revocable ☐ Irrevocable				
Retirement Accounts	☐ Yes ☐ No					
Pensions	☐ Yes ☐ No					
Do you own real estate (hon	ne, land, etc.)?	Yes No If Yes, Identify				
If Yes, but you are not re	eceiving rental income	e, please explain.				
Do you own a collection held	d as an investment?	Yes No If Yes, Identify				
	Have you made any donations/contributions to anyone? (Includes churches and not-for-profit organizations.) Yes No If Yes, Identify					
EXPENSES FOR THIS MI	EMRER					
EXI ENGLOTOR THIS IIII	LINDLIX					
Medical/Disability						
Is the Head, Spouse, or Co-	-Head of your househ	old age 62 (or older) <u>OR</u> disabled?				
☐ No If No, go to the	e next question regar	rding childcare				
Yes If Yes, check ar	ny out-of-pocket exper	nses <u>this member</u> pays which are <u>not</u> reimbursed.				
Monthly Medicare Premi	ums	☐ Yes ☐ No Installment payments on outstanding medical bills ☐ Yes ☐ No				
Prescription Medicare Co	ost (Part D)	☐ Yes ☐ No Medical Insurance (other than Medicare) ☐ Yes ☐ No				
Prescription Copay Cost		☐ Yes ☐ No Doctor/Dentist Visits ☐ Yes ☐ No				
Children						
Childcare Is this member a minor under	er the age of 13?					
☐ No If No, go to Pa	ge 4.					
Yes If Yes, answer to	the below questions.					
Are childcare expenses paid by a household member for the care of this child? Yes No						
Does this childcare allow the adult family member(s) to Work Seek Employment or Further academic or vocational education If yes, list adult family member(s):						

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Rental Application - Applicant Information Addendum

Property Name Syracuse YMCA SR Citizen Apartments Contract Number NY06T781027

Household Member Name

To Be Completed For Each Household Member, Regardless Of Age
DO NOT LEAVE ANY BLANKS ON THIS FORM OR IT WILL BE CONSIDERED INCOMPLETE

All information on this form MUST be completed only for the member listed above.

CERTIFICATION OF APPLICANTS - VERY IMPORTANT - READ CAREFULLY

WARNING

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number is contained in the Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions is cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).

PLEASE BE FURTHER ADVISED

The Department of Housing & Urban Development and/or the Contract Administrator will compare the information applicant families' supply with information federal, state and/or local agencies have on those same applicant families' income and household composition.

As required by federal law, applicants **must** provide all members' Social Security Numbers except those who have not yet been assigned a Social Security Number or who do not contend eligible immigration status. Households containing individuals who have <u>not</u> yet been assigned a Social Security Number **must** contact management immediately to discuss further.

Applicants on the waiting list may be contacted, via letter, to ensure continued interest and to update the original information provided at the time of initial application. Failure to respond to Management's request will result in the applicant being removed from the waiting list, which would require applicant household to reapply.

Under the Fair Housing Act, management does <u>not</u> take any of the following actions based on race, color, religion, gender identity, sexual orientation, familial status, or national origin: Deny anyone the opportunity to apply to rent housing, or deny to any qualified applicant the opportunity to lease housing suitable to his or her needs; Provide anyone housing that is different from that provided to others; Subject anyone to segregation, even if by floor or wing; Restrict anyone's access to any benefit enjoyed by others in connection with the housing program; Treat anyone differently in determining eligibility or other requirements for admission, in use of the housing amenities, facilities or programs, or in the terms and conditions of a lease; Deny anyone access to the same level of services; Deny anyone the opportunity to participate in a planning or advisory group that is an integral part of the housing program; Discriminate against someone because of that person's relation to or association with another individual; or Retaliate against, threaten, or act in any manner to intimidate someone because he or she has exercised rights under the Fair Housing Act. (HUD 4350.3 Change 4, 2-5B.)

		all background screening as required by HUD and as a right to request a copy of the Tenant Selection Plan.	defined by the Management in the Tenan
Signatu	re of Household Member/Applic	cant Check box if adult is signing for child (under 18 and <u>not</u> an emancipated minor)	Date
If you are	e 18 or older, is there another indivi	dual that can sign on your behalf? ☐ Yes ☐ No	Guardian Power of Attorney
If Yes		()	
	Name (Please Print)	Phone	
	Street	City/State/Zip	

Management does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.

The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR, part 8 dated June 2, 1988).

Questions and inquiries regarding applicant treatment relative to Section 504 of the Rehabilitation Act of 1973 should be addressed by mail to the following person, responsible for related policies.

504 Coordinator Contact Information

Name	Title	
Street Address	City, State, Zip	
Phone Number	TTY Number	



Supplemental and Optional Contact Information for HUD-Assisted Housing Applicants

SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

Instructions: Optional Contact Person or Organization: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update**, **remove**, **or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Applicant Name:				
Mailing Address:				
Telephone No:	Cell Phone No:			
Name of Additional Contact Person or Organization:				
Address:				
Telephone No:	Cell Phone No:			
E-Mail Address (if applicable):				
Relationship to Applicant:				
Reason for Contact: (Check all that apply) Emergency Unable to contact you Termination of rental assistance Eviction from unit Late payment of rent	Assist with Recertification P Change in lease terms Change in house rules Other:	rocess		
Commitment of Housing Authority or Owner: If you are approarise during your tenancy or if you require any services or special issues or in providing any services or special care to you.				
Confidentiality Statement: The information provided on this for applicant or applicable law.	rm is confidential and will not be discl	osed to anyone except as permitted by the		
Legal Notification: Section 644 of the Housing and Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) requires each applicant for federally assisted housing to be offered the option of providing information regarding an additional contact person or organization. By accepting the applicant's application, the housing provider agrees to comply with the non-discrimination and equal opportunity requirements of 24 CFR section 5.105, including the prohibitions on discrimination in admission to or participation in federally assisted housing programs on the basis of race, color, religion, national origin, sex, disability, and familial status under the Fair Housing Act, and the prohibition on age discrimination under the Age Discrimination Act of 1975.				
Check this box if you choose not to provide the contact	information.			
Signature of Applicant		Date		

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenancy issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by HUD to protect disbursement data from fraudulent actions.

Race and Ethnic Data Reporting Form

Signature

U.S. Department of Housing and Urban Development Office of Housing

OMB Approval No. 2502-0204 (Exp. 06/30/2017)

Syracuse YMCA SR Citizen Apartments 014-11146 330 Montgomery Street, Syracuse, NY 13202 Name of Property Address of Property Project No. Syracuse YMCA Senior Citizen HDFC Section 8 Name of Owner/Managing Agent Type of Assistance or Program Title Name of Head of Household Name of Household Member Date (mm/dd/yyyy): **Ethnic Categories* Select One** Hispanic or Latino Not-Hispanic or Latino One or More Racial Categories* American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Other *Definitions of these categories may be found on the reverse side. There is no penalty for persons who do not complete the form.

Public reporting burden for this collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits and voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is authorized by the U.S. Housing Act of 1937 as amended, the Housing and Urban Rural Recovery Act of 1983 and Housing and Community Development Technical Amendments of 1984. This information is needed to be incompliance with OMB-mandated changes to Ethnicity and Race categories for recording the 50059 Data Requirements to HUD. Owners/agents must offer the opportunity to the head and co-head of each household to "self certify' during the application interview or lease signing. In-place tenants must complete the format as part of their next interim or annual re-certification. This process will allow the owner/agent to collect the needed information on all members of the household. Completed documents should be stapled together for each household and placed in the household's file. Parents or guardians are to complete the self-certification for children under the age of 18. Once system development funds are provide and the appropriate system upgrades have been implemented, owners/agents will be required to report the race and ethnicity data electronically to the TRACS (Tenant Rental Assistance Certification System). This information is considered non-sensitive and does no require any special protection.

Date

Instructions for the Race and Ethnic Data Reporting (Form HUD-27061-H)

A. General Instructions:

This form is to be completed by individuals wishing to be served (applicants) and those that are currently served (tenants) in housing assisted by the Department of Housing and Urban Development.

Owner and agents are required to offer the applicant/tenant the option to complete the form. The form is to be completed at initial application or at lease signing. In-place tenants must also be offered the opportunity to complete the form as part of the next interim or annual recertification. Once the form is completed it need not be completed again unless the head of household or household composition changes. There is no penalty for persons who do not complete the form. However, the owner or agent may place a note in the tenant file stating the applicant/tenant refused to complete the form. **Parents or guardians are to complete the form for children under the age of 18.**

The Office of Housing has been given permission to use this form for gathering race and ethnic data in assisted housing programs. Completed documents for the entire household should be stapled together and placed in the household's file.

- **1.** The two ethnic categories you should choose from are defined below. You should check one of the two categories.
 - **1. Hispanic or Latino.** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term "Spanish origin" can be used in addition to "Hispanic" or "Latino."
 - **2. Not Hispanic or Latino.** A person not of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
 - 2. The five racial categories to choose from are defined below: You may mark one or more.
 - **1. American Indian or Alaska Native.** A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
 - **2. Asian.** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
 - **3. Black or African American.** A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black" or "African American."
 - **4. Native Hawaiian or Other Pacific Islander.** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
 - **5. White.** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.